

RESOLUTION # 6A.2010

**A BUDGET AMENDMENT RESOLUTION AUTHORIZING A TRANSFER OF  
POLICE FULL-TIME SALARIES TO THE POLICE SECRETARY SALARY**

**WHEREAS**, the Town Board adopted its 2010 operating budget on November 10, 2009;  
and

**WHEREAS**, the Town of Delavan has budgeted \$751,300 in Police Full-Time Salaries  
and \$29,300 in Police Secretary Salary for 2010, and

**WHEREAS**, the Police Chief desires to give the Police Secretary a .25/Hour raise  
without impacting the budget.

**NOW THEREFORE BE IT RESOLVED**, that the Town Board authorizes the  
subtraction of \$520 from Police Full-Time Salaries (account # 52100-01) and an addition  
of \$520 to the Police Secretary Salary. (account # 52103-01)

Dated this 16th day of March, 2010

  
Dorothy Burwell, Town Chair

Ayes 5 Noes 0

Attest:   
Dixie C. Bernsteen, Town Clerk

To: Town Board of Delavan  
From: Chief Phillip Smith  
Re: Lowering my annual salary by \$520.00 to allow me to  
Give a raise to my administrative assistant at no cost to  
the Town.

My wish is to give a raise in pay to my administrative assistant.

My base salary at time of my contract signing in April of 2008 was  
\$70,600.40

A four percent contractual raise January 1 2009 brought base salary to  
\$73,424.42

A two percent contractual raise January 1 2010 brought base salary up to  
\$74,892.91

Administrative Assistant Logterman's current rate of pay is \$13.79 per hour.  
She works 2080 hours per year. A twenty five cent per hour raise would  
have an annual cost of \$520.00.

I am proposing to amend section five of my contract to reflect my current  
rate of pay, minus \$520.00. This will allow me to grant a twenty five cent  
per hour raise to my assistant, at no cost to the Town. Later in the year we  
will have to amend the police department budget, moving \$520.00 from full  
time wages to the secretary wages line item.